



## EMPLOYMENT APPLICATION

(Please print clearly. If in need of assistance completing application, please let us know so that we can discuss reasonable accommodations.)

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Last Name Middle Initial First Name

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Current Address    Street City State Zip Code

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Previous Address    Street City State Zip Code  
 (If less than 2 years at present address)

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Daytime Telephone Evening Telephone

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Social Security Number Desired Salary

If under 18, can you provide a work permit, if requested: YES    NO

Are you legally eligible for employment in the United States? YES    NO  
 (Note: Proof of U.S. citizenship or immigration status will be requested upon employment.)

Can you perform the physical requirements of the position for which you have applied for, with reasonable accommodations? YES    NO    Explain \_\_\_\_\_

Have you ever been convicted of a felony? (A conviction record will not necessarily eliminate your candidacy for employment. You do not need to disclose any conviction that have been discharged.) YES    NO

If you answered "yes," please explain fully, include the nature and date(s) of the offense(s) / conviction(s):

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What type of work are you applying for?    Full Time    Part Time    Temporary

Are you currently employed? YES    NO

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday

Is there any reason why you would not be able to fully conform to all attendance requirements? If so, please explain:

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Applicants for driver, sale, and shipping position(s) must have a driver's license. Do you have a Valid Driver's License? Yes or No    Class \_\_\_\_\_

### Professional References

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Name Phone City & State Years Known Relationship

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Name Phone City & State Years Known Relationship



## Employment History

Please complete this section and attach resume if available. Account for the last 3 years of employment. Include Military Service and all periods of unemployment exceeding 30 days. Begin with most recent job.

From: \_\_\_\_\_ To: \_\_\_\_\_

\_\_\_\_\_  
Company Name Employment Dates

\_\_\_\_\_  
Street Address City State Zip Code

\_\_\_\_\_  
Supervisor's Name Telephone:(\_\_\_\_\_) May we contact Employer? YES/ NO

\_\_\_\_\_  
Description of job duties

\_\_\_\_\_  
Reason for Leaving Starting Salary Final Salary

From: \_\_\_\_\_ To: \_\_\_\_\_

\_\_\_\_\_  
Company Name Employment Dates

\_\_\_\_\_  
Street Address City State Zip Code

\_\_\_\_\_  
Supervisor's Name Telephone:(\_\_\_\_\_) May we contact Employer? YES/ NO

\_\_\_\_\_  
Description of job duties

\_\_\_\_\_  
Reason for Leaving Starting Salary Final Salary

## EDUCATION & TRAINING

Are you a high school graduate? YES NO If "NO" list, last grade completed \_\_\_\_\_

College, University, Other	City and State	Degree Received	Type of Degree	Year
		YES / NO		
		YES / NO		
		YES / NO		

What skills/ abilities do you offer to this position? Or describe yourself in two or three sentences: \_\_\_\_\_

## Declarations and Acknowledgment

1. I understand that the receipt of this application does not imply or constitute an agreement or contract for employment, and will remain active for 60 days.
2. I understand that an offer of employment with The Cravery, Inc. is contingent upon my taking and passing test for illegal drugs and favorable pre-employment background investigation results.
3. I authorize The Cravery, Inc. or an agent of The Cravery, Inc. to investigate my references, to review my former employment record and to keep and preserve records of such investigations, Additionally, I release The Cravery, Inc. and all other parties from liability for any damage that may result from, or is related to, the furnishing of information to The Cravery, Inc.
4. If employed, I agree to read and comply with Company rules, regulations and policies.
5. If employed, I agree that upon termination of my employment, I will return all Company property and records in my possession.
6. I certify that all statements and answers in this application are true and complete, and agree that any falsification, omission, concealment or failure to answer any question completely may result in denial of employment or termination, regardless of when it is discovered.

Applicant Signature \_\_\_\_\_ Date \_\_\_\_\_